



Brisbane Parks and Recreation Commission *Action Minutes*

REGULAR MEETING

November 8, 2017

BRISBANE CITY HALL COMMUNITY MEETING ROOM, 50 PARK PLACE, BRISBANE, CA

CALL TO ORDER

Commission Chairperson Fryer called the meeting to order at 6:30pm.

ROLL CALL

Commissioners present: Fryer, Covino, Bologoff, Marmion, Needham and Jimenez

Commissioner Boggs absent

Staff present:

Recreation Manager Leek and Recording Secretary Vaccaro

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Jimenez, to adopt the November 8, 2017 Agenda. The motion carried 6-0.

APPROVAL OF MINUTES

October 11, 2017

Commissioner Marmion moved, seconded by Commissioner Bologoff, to approve the October 11, 2017 Minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

OLD BUSINESS

A. Review of Workplan Updates

Recreation Manager Leek thought it will be a good time to revisit the workplan for the new Commissioners, as well as providing the most current updates to the entire Commission. She highlighted the achievements of the past year.

B. Use of Funds from Property Near 280 South Hill

Recreation Manager Leek went over the top four priorities on the Commission's CIP list and the highlighted proposed projects in The Bike/Pedestrian Master Plan. The Commission discussed what they would like to see done with the funds from the property near 280 South Hill.

Commission Chair Fryer talked about putting the funds toward the connectivity of upper and lower Brisbane. Commissioner Needham brought up safety concerns and proposed clearer crosswalks and signage connecting the Crocker Trail. The Commission agreed to have Commission Chair Fryer represent them by asking the Open Space and Ecology Commission to use the funds for trailheads, crosswalks and signage for the Crocker Trail and frog habitat restoration.

NEW BUSINESS

A. Public Art – Moving Forward

Commission Chair Fryer reviewed how Public Art came to be. He would like to explore using money from the Public Arts fund to place art on the warehouse buildings along the Crocker Trail. Commissioner Covino suggested using some of the money to fund art classes that would eventually spawn art, rather than just funding art projects. Commission Chair Fryer stated that it would be appropriate for art classes as it is about putting artworks that are integral into development as it comes along. Commissioner Needham proposed the idea of purchasing supplies and having the community come out and paint the art. The Implementation Guidelines refer specifically to a professional artist being involved. Commission Chair Fryer did agree that it was an interesting idea and therefore become an integral part of the community. A committee will now need to be formed in order to go forward with the process.

REPORTS

Chairperson

Commission Chair Fryer introduced and welcomed the new Commissioners, Sharon Boggs and David Needham.

Subcommittees

Subcommittee Meetings – reports

Day in the Park

The subcommittee met for a wrap-up of the event. Commissioner Bologoff said the event was successful. The feedback from the community has been positive. There was talk about extending the event from 10am-3pm to 10am-5pm. More shade on the lawn needs to be provided for next year's event.

Festival of Lights

Commissioner Marmion discussed the upcoming event. The Lipman Choir and BDW will perform. The traditional caroling down Visitacion, refreshments and the return of the snow globe. Santa will arrive to light the tree.

Setting Subcommittee Meetings

The Commission discussed which Subcommittees should meet prior to the next meeting.

Commissioners

Commissioner Marmion supplied a variety of pictures to the Commission and Staff that were taken of various maintenance issues in and around town.

Staff

Programs Report

Staff discussed upcoming programs.

COMMISSION MATTERS

Written Communications

Commissioner Marmion received several written communication from residents regarding a gate that was put on the wrong side of the grass near Park Lane.

Commission Calendar

The Commission discussed items for the next Commission meeting.

ADJOURNMENT

Commission Chairperson Fryer moved that the meeting be adjourned at 7:54pm.